

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, January 25, 2023

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar – President, Chris Vigil – Secretary, Marc Rosenberg – Treasurer (*excused absence*), Scott Ryplewski, Kelley Lehman

Fire Department Members: Mark Forgy – Chief

Non-Members: Anita Fritz – District Accountant, Angel Dee Manning - Recording Secretary

Other Attendees:

MEETING CALLED TO ORDER: 19:08

The meeting was called to order by President Scott Kellar at 19:08 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes and there were none.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

After review, Director Kelley Lehman made a *motion* to waive the reading of the January 2023 Meeting Minutes, which was seconded by Director Scott Ryplewski and passed unanimously.

Secretary Chris Vigil made a *motion* to approve the January 2023 Minutes as amended. Director Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

President Kellar reviewed the financial report with the board. After reviewing, Director Lehman made a *motion* to approve checks #14536 – 14562, additional checks #14563 - 14567, plus automated payments, credit card expenses, and bank fees. Director Ryplewski seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed the Fire Marshal Services Activity Report with the board for January 1 -23, 2023, which included emails and Jeffco letters for additions, a culvert, and sprinkler permit for properties in the district. The invoice for these services will be placed in line for payment.

Chief's Report

Chief — Mark Forgy

Chief Forgy updated the board on the CWPP development. He stated that we have the strategic and tactical maps and we're making a couple changes along with making decisions on how we want different parts of the maps (what is in different layers, etc). He reported that he is finishing up review of section 3, which is the bulk of the projects and recommendations. He stated that it is really good stuff for homeowners and for our partners. Chief Forgy then reported on larger purchases at the end of the year that included a replacement rope for low angle rescue, handles for the wheeled stokes basket, and a portable scene light. He reported that Evergreen was able to troubleshoot and repair our generator. He then stated that the roof in the office is leaking, and this spring we're going to have to look at improving the heat tape and potentially some roofing repairs.

Chief Forgy reported to the board that Jeffco Sheriff has a new sheriff, and they appear to be more wildland fire oriented. They've already made some significant personnel movements and are improving the Jeffco IMT. They have some good trainings in the works and looking to get a grant for a SimTable to be available county-wide as a resource. There will now be a fire ban automatically put into place on all Red Flag days.

Chief Forgy informed the board of construction on I-70 and Hwy 73 & 74 (by the lake and downtown) this summer, which we will in turn expect heavier traffic on 285 and possible short-cutting through Parmalee.

- 12 Calls for December: 3 Medicals, 3 MVAs, 2 False Alarms, 1 Gas Leak, 1 Lift Assist, 1 UTL, 1 Cancelled Enroute
- 172 for 2022 (170 for 2021 and 177 for 2020)
- 14 Calls for January (so far): 5 medicals, 4 MVAs, 3 Cancelled Enroute, 1 Lift Assist, 1 False Alarm

Officers' Reports

Assistant Chief — Marc Rosenberg

Not present.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

CWPP Development Updates

Previously covered in Chief's report, draft is being finalized.

CWPP Community Engagement Timelines

Community presentation is scheduled for February 27, 2023. Outreach for community participation will include social media posts, website posting, displaying physical posters on bulletin boards at the fire house, water district, and post office and at local businesses including MacNation and the Sit-n-Bull, and direct mailing of a postcard reminder to all active USPS boxes in Indian Hills.

Website Upgrade / ADA Compliance Requirements

A group was formed to gather information for augmenting/upgrading the IHFR website and meeting ADA state compliance requirements. The group consists of two board members, Scott Ryplewski and Chris Vigil, and the district office manager. The group will present possible options and findings at the April IHFPD Board of Directors meeting.

2023 Board Meeting Schedule

As approved at the December 14, 2022 meeting, the 2023 Board Meeting Schedule, to include the date, time, and location of scheduled regular monthly meetings of the District's Board for the current fiscal year is as follows, and will be posted to the district website and board-designated posting locations within the district.

2023 BOARD MEETINGS - 7:00 PM - INDLAN HILLS FIRE STATION

January 25, February 22, March 29*, April 26, May 24, June 28, July 26, August 23, September 27, October 25*, November 15, and December 13

**Beginning at 6:30 pm to accommodate a Pension Board meeting prior to the District Board meeting.*

Budget Message Review

President Kellar reviewed the budget message with the board which is due January 30, 2023.

NEW BUSINESS:

May Election Updates

The district office manager reported the Notice to Electors (transparency notice) was filed and the DEO is sending the Call for Nominations by the end of the week to post to the website. She will also confirm that the DEO will be posting the Call in the Canyon Courier as required of special districts under Colorado Revised Statutes.

Board Member Term Review

President Kellar distributed 2 presentation slides from the Colorado Department of Local Affairs and reviewed election dates, board member terms, and transition details to odd year regular elections.

Potential 2023 Grant Applications

Chief Forgy reported on potential grant applications for 2023 to include EMTS grants for E-bikes and laptops for ambulances and also Firefighter PPE grant for mask fit testing.

ADJOURNED: 21:45

Director Lehman made the *motion* to adjourn the January 2023 IHFPD Board Meeting and Director Ryplewski seconded the motion, which passed unanimously, and the board meeting adjourned at 21:45.

President:

Charles Skellern



Secretary:

Chris Vigil

MOTIONS MADE AND PASSED:

- To waive the reading of the January 2023 Meeting Minutes. Motion made by Kelley Lehman; seconded by Scott Ryplewski; unanimous.
- To approve the January 2023 Minutes as amended. Motion made by Chris Vigil; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Kelley Lehman; seconded by Scott Ryplewski; unanimous.
- To adjourn the January 2023 Meeting. Motion made by Kelley Lehman; seconded by Scott Ryplewski; unanimous.