

# INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.

P.O. Box 750

Indian Hills, CO 80454

Phone: 303-697-4568

## BOARD MEETING MINUTES

Wednesday, February 26, 2020

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### ATTENDEES:

**Fire Protection District Board Members:** Scott Kellar — President, Marc Rosenberg -Treasurer, Chris Vigil, Kelley Lehman

**Fire Department Members:** Mark Forgy — Chief

**Non-Members:** Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

**Community Members:** Debra Swearington – Canyon Courier, Craig Levy - IHLA – IHWD, Chris Arnold

### MEETING CALLED TO ORDER: 19:01

The meeting was called to order by President Scott Kellar at 19:01 hours.

### INTRODUCTIONS:

Mr. Kellar welcomed everyone and asked for introductions.

### APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes.

### PUBLIC COMMENTS:

Chris Arnold spoke about hydrants and reiterated adopted fire codes (hydrants 500 feet apart for homes 100 feet apart and for homes more than 100 feet, hydrants are 1,000 feet apart).

### PREVIOUS MINUTES:

Director Marc Rosenberg made a *motion* to waive the reading of the January 2020 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Marc Rosenberg made a *motion* to accept the January 2020 Meeting Minutes with suggested changes. Kelley Lehman seconded the motion, which passed unanimously.

### TREASURER'S REPORT:

#### ***Monthly Financial Reports***

Treasurer Marc Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending January 31, Director Rosenberg made a motion to approve January checks #13800-13826 plus automated payments, credit card expenses, bank fees with board recommended changes. Director Chris Vigil seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### **District Updates**

#### ***Fire Marshal***

(Covered under New Business)

#### ***Chief's Report***

##### **Chief — Mark Forgy**

Chief Forgy reported to the board that the County Commissioner did adopt Appendix Z at the end of last year. He then stated that he met with Chief Shirlaw and agreed that the weekday auto-aid agreement was no longer needed and should be terminated, however we remain on auto-aid through dispatch on all confirmed structure fire calls. Chief Forgy then reported on the new ambulance build: Bob and Pat inspected the chassis and some minor changes were made based on observations and options available and completion by the end of June appears to be on schedule. Chief Forgy updated the board on meeting with Elk Creek, Inter-Canyon and North Fork as being productive working toward common SOGs and goals. He stated that Elk Creek and Evergreen have been using First Due Size-Up App and Inter-Canyon and North Fork are looking into it. The app offers pre-planning potential for residencies as well as commercial building with customizable homeowner interface and department features and works like an in-car MDT but works on cell phones. He then stated that Elk Creek and Evergreen are looking into Real Fire App for improving wildland mitigation which is in use in Boulder and Eagle Counties and getting a lot of positive response and there may be grant funding available. Chief Forgy told the board the EMTS Grant 2020 for new monitors was submitted. He also stated that we have two interested providers in looking at a service contract for our radio system that would like to look at what we have now. He mentioned to the board that Inter-Canyon is interested in placing a repeater at our site on Mt. Lindo. Chief Forgy then reported on icing issues with the roof causing leaks in the bays and stated extending heat tape in the springtime should resolve the issue more permanently. He then described the call data since the last meeting: 3 cancelled en route, 5 MVA's (1 transport), 6 EMS calls (4 transports), and 1 smoke check totaling 23 for 2020 to date.

President Kellar asked the Chief to demo apps for the next board meeting.

#### ***Officers' Reports***

##### **Assistant Chief — Marc Rosenberg**

Marc Rosenberg reported he didn't have an update on the LED lighting.

##### ***Fire Captain — Scott Case***

Not present.

##### ***EMS Captain — Bob Fager***

Not present.

## **OLD BUSINESS:**

***Ambulance Grant Project Updates***

Director Marc Rosenberg followed up on the ambulance prebuild that was discussed earlier in the Chief's report. He questioned about the CDPHE reporting requirements and the office manager will modify and submit the quarterly report to reflect updates for the grant. Director Rosenberg then reminded the board that we will be issuing a check for the full amount of the ambulance and then be reimbursed the grant portion.

***May 2020 Election Updates***

President Kellar reported to the board that all self-nominations should be turned in this week as Friday is the deadline. It was also discussed to have a joint polling site with the IH Water District and Director Lehman will discuss this further with Kristin at IH Water District to coordinate what is best for both districts for optimum voter attendance.

***CMS Reporting Analysis***

The office manager distributed a Ground Ambulance Data Collection Instrument Walkthrough from a CMS sponsored presentation to highlight the depth of requested 2020 data to be collected for the CMS Data Reporting Analysis.

***District Board Seat Vacancy***

Scott Ryplewski will fill in the seat vacancy until the May election.

**NEW BUSINESS:**

***Fire Marshal Services***

Chief Forgy reviewed with the board the IGA between Elk Creek and Indian Hills Fire stating the Fire Marshal will be Roger Parker @ \$44.50/hour. There was clarification that the IGA is with Elk Creek Fire and not Roger Parker personally. Director Marc Rosenberg made the *motion* to accept the IGA with suggested changes. Kelley Lehman seconded the motion, which passed unanimously.

***Pension Fund Discussion***

Director Rosenberg brought attention to the FPPA Pension Fund directed expenses and questioned the loss on investing. The office manager will do additional research and report back to the board on details and findings.

**ADJOURNED: 20:23**

Marc Rosenberg made the *motion* to adjourn the February Board Meeting and Kelley Lehman seconded the motion. The Board meeting adjourned at 20:23.

**President:**



**Secretary:**



**MOTIONS MADE AND PASSED:**

- To waive the reading of the January 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the January 2020 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To accept the Fire Marshal IGA with changes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.