

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, October 28, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar - President, Chris Vigil - Secretary, Kelley Lehman, Scott Ryplewski, Marc Rosenberg – Treasurer

Fire Department Members: Mark Forgy — Chief

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

Community Members: Devin and Kurt Baumeister

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting and called for roundtable and teleconference introductions.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes and there were neither.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Director Marc Rosenberg made a *motion* to waive the reading of the September 23, 2020 Meeting Minutes, which was seconded by Director Kelley Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the September 23, 2020 Meeting Minutes as written. Director Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Director Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending September 30, 2020, Director Lehman made a *motion* to approve August checks #13981 - 14000 plus automated payments, credit card expenses, bank fees. Secretary Chris Vigil seconded the motion, which passed unanimously.

Draft Budget Discussion

The Budget Hearing is set for November 18, 2020 at 7:00 p.m., before the regularly scheduled board meeting. The board reviewed the draft budget and discussed minor changes. The draft budget will be posted on the website for public viewing until the budget hearing meeting.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Chief Forgy reviewed with the board the Fire Marshal's activity report to include annual fire inspections and preplan data collection for First Due Sizeup for nine properties. The board was impressed with the visual First Due Sizeup preplan examples, and President Kellar commended the the professionalism of the Fire Marshal report.

Chief's Report

Chief — Mark Forgy

Chief Forgy began his report to the board by stating the First Due Sizeup is underway and full rollout should be in the next week or two. He reported that the building siding contract has been signed and siding is ordered with work starting in November and will be completed by year-end. Chief Forgy reported on two separate surge deployments to the Cameron Peak fire with two different sets of fire personnel. He stated IH combined forces with Evergreen to have enough extra staffing to supply an engine. He noted these two fire deployments alone earned the department roughly \$7,000. Chief Forgy said that cross pollination continues to be the way forward on fire deployments. Chief Forgy mentioned Conifer Fire is offering Fire Academy beginning 1/6/2021. He then updated the board on the continuing integration meetings with looking at potential consultant with costs for all four districts being \$65,000, but our portion would likely be \$5,200 based on assessed value cost sharing. The Chief then mentioned Engine 341 continuing to have a significant leak when the pump is engaged.

The Chief then reported to the board on September calls: 2 smoke checks, 5 MVA's, 1 mutual aid fire, 8 medical calls, 1 LE assist and 1 cancelled enroute totaling 18 calls for September and 147 to date.

Officers' Reports

Assistant Chief — Marc Rosenberg

Not present.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

COVID Disaster Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days with no modifications and revisit at next month's board meeting.

Building Siding Bids

Previously covered in Chief's report.

New Collections Service

With the Colorado State Collections no longer providing services, the board was presented a list of Collection Agencies that did business within the state at the last board meeting the board decided to move forward with Wakefield Associates. A contract with Wakefield Associates was presented to the board and after review, Director Rosenberg made the *motion* to move forward with Wakefield and Director Scott Ryplewski seconded the motion which passed unanimously.

Fire District Collaboration and Merger Initiative

Previously covered in Chief's report.

Community Wildfire Protection Plan (CWPP)

Discussion ensued with CWPP development and budgeting. It was also mentioned to include a Fire Mitigation (virtual) Presentation for the public.

NEW BUSINESS:

Creating Member Reserve Status

Chief Forgy discussed creating a reserve member status and maybe updating the relative training requirements. The board requested a mock-up for review for possible employee handbook modification.

Pension Meeting

The pension board meeting will be at 6:30 on November 18, before the next board meeting.

Replacement of Engine 349 and Repair of Engine 341

The board discussed the replacement of 349 and repair of 341 and budgeting for both in 2021.

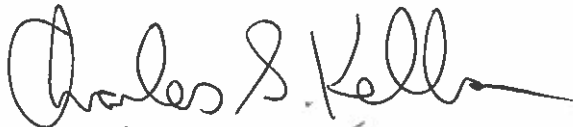
Upcoming Board Meeting Dates

The board will meet November 18 and December 9, with adjustments made for holidays.

ADJOURNED: 20:47

Director Marc Rosenberg made the *motion* to adjourn the October board meeting and Secretary Chris Vigil seconded the motion, which passed unanimously, and the board meeting adjourned at 20:39.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the September 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the September 2020 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.

- To approve financials. Motion made by Kelley Lehman; seconded by Chris Vigil; unanimous.
- To accept the contract with Wakefield Associates; Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.