

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, May 27, 2015

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Kelley Lehman — Treasurer; Marc Rosenberg — Secretary; Paul Pettit; Ron Walton

Fire Department Members: Emery Carson — Chief; Bob Fager — EMS Captain

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Guests: Joe Carroll, ColoTrust; Blair Dickhoner, Lyons Gaddis

MEETING CALLED TO ORDER AT: 19:00 Hrs.

GUEST SPEAKER: JOE CARROLL, COLOTRUST

Mr. Carroll from ColoTrust introduced himself and gave a brief presentation regarding the financial services that are currently provided to the District. He explained that ColoTrust is the state's largest pooled investment trust. He also overviewed a proposal regarding increasing interest rates on accounts and asked for the District's support.

Mr. Rosenberg made a *motion* to vote in favor of a ColoTrust proposal to raise interest rates on accounts. Mr. Walton seconded the motion, which passed unanimously.

GUEST SPEAKER: BLAIR DICKHONER, LYONS GADDIS

Mr. Dickhoner from Lyons Gaddis introduced himself as a representative from the new legal counsel for the District. He shared that the law firm had reviewed the District's By-Laws and Employee Handbook and provided feedback. Copies of the proposed changes were distributed. After review, it was agreed that the changes would be incorporated and the documents would be brought back to the next Board meeting.

Conversation followed regarding whether background checks should be conducted for Department members annually and whether the new member application should include a question asking if the applicant has ever been charged with a crime. Discussion ensued about requirements for passing a background check. Mr. Dickhoner agreed to review the application and provide appropriate language.

APRIL MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the April Minutes, which was seconded by Mr. Pettit and passed unanimously.

Discussion followed and one change was made: Page 2, first paragraph, second sentence to read: “Mr. Rosenberg began by stating that the *2012 Fire Code and 2012 Wildland/Urban Interface Code* have finally been approved by the county commissioners.”

Mr. Pettit made a *motion* to accept the April Minutes as amended. Mr. Walton seconded the motion, which passed unanimously.

TREASURER’S REPORT:

Monthly Financial Reports

Ms. Fritz distributed the financial reports for the period ending April 30, 2015. Year-to-date, District expenses are at 35% of budget.

Minimal discussion occurred regarding the financial reports with the exception of clarifying that check #12596 to Conifer Medical for \$180.00 is for a physical for new member Jay Rosenfield and to void check #12600 to Full Source since the bill was already paid by credit card. In addition, minor clarifications were made to descriptions regarding credit card expenses.

Mr. Rosenberg made a *motion* to approve checks #12591-12613, excepting check #12600, plus automated payments, credit card expenses, and bank fees. Mr. Walton seconded the motion, which passed unanimously.

Audit Update

Ms. Fritz stated that the District would file for an audit extension.

DEPARTMENT/OFFICERS’ REPORTS:

Fire Marshal — Randy Rudloff

Not present; no report submitted.

Chief — Emery Carson

Mr. Carson distributed a report and began by stating that the District has made it through the second round of the EMTS Consolidated Grant, which means the project will either be partially or fully funded. In further grant news, Mr. Carson stated that \$550,000 has been received for a microwave and tower upgrade for the simulcast radio system. Work will hopefully begin next spring, he added.

Regarding the station roof leak, Mr. Carson said he has been in touch with the insurance company and may be able to get repairs covered by insurance. Mr. Carson concluded his report by summarizing the calls for the month, which total 13 to date.

Next, conversation turned to the subject of fireworks on the 4th of July. Although the Department had already decided to not offer fireworks this year because no licensed blaster is willing and available, community members have expressed their disappointment and desire to try to make the show go on. Discussion followed regarding the logistics and liability

surrounding the event. Mr. Carson agreed to further investigate option with the District's insurance company. A final decision will be made the following week at the Department's business meeting, he said.

Assistant Chief — Marc Rosenberg

Mr. Rosenberg shared that the apparatus is undergoing annual checkups. In addition, he stated that all fire extinguishers have been inspected and certified, with three needing to be replaced this year.

Fire Captain — Scott Case

Not present; no report submitted.

EMS Captain — Bob Fager

Mr. Fager shared that there is one new full member and several new EMTs on the Department.

OLD BUSINESS:

Update on Fire Trucks Plus

Mr. Kellar shared an email stating that the summons and complaint have been served to the debtor, who now has 30 days from the date of service to respond.

Station Signboard

It was announced that a community member has volunteered to construct a signboard, which will be positioned street-side in front of the station. The District will buy letters online.

NEW BUSINESS:

Medicaid Revalidation

Ms. Nelson announced that Medicaid provider revalidation will be required as early as this fall at a fee of \$550. Ms. Nelson said she will apply for a hardship waiver based on low transport volume.

District Insurance Policy Review

Mr. Kellar stated that the topic would be discussed at the next month's Board meeting.

Pension Qualification Report

Mr. Carson announced that statistics for full members have been reviewed. Final paperwork will be presented at the next month's Board meeting.

Station Structural Issues

Brief discussion occurred regarding leaking problems with the roof and walls of the station. It was agreed that decision need to be made regarding repair/renovation issues.

Chief's Condition

It was announced that Mr. Carson has transitioned to a 32-hour work week.

ADJOURNED AT: 20:57

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting, which was seconded by Mr. Walton and passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To vote in favor of a ColoTrust proposal to raise interest rates on accounts. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To waive the reading of the April Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Pettit; unanimous.*
- To accept the April Minutes as amended. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To approve checks #12591-12613, excepting check #12600, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*