

# INDIAN HILLS FIRE PROTECTION DISTRICT

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## **BOARD MEETING MINUTES**

Wednesday, December 15, 2021

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **ATTENDEES:**

***Fire Protection District Board Members:*** Scott Kellar - President, Chris Vigil – Secretary, Marc Rosenberg -Treasurer, Scott Ryplewski (*excused absence*), Kelley Lehman (*excused absence*)

***Fire Department Members:*** Mark Forgy – Chief

***Non-Members:*** Anita Fritz – District Accountant; Angel Dee Manning - Recording Secretary

***Other Attendees:*** None

### **MEETING CALLED TO ORDER: 19:15**

The meeting was called to order by President Scott Kellar at 19:15 hours.

### **INTRODUCTIONS:**

President Kellar welcomed everyone to the meeting.

### **APPROVAL OF THE AGENDA:**

President Kellar called for any additions or suggested changes to the agenda. Two (2) items were added: Audit Exemption Request and 2022 Board Meeting Calendar.

### **PUBLIC COMMENTS:**

There were no public comments.

### **PREVIOUS MINUTES:**

Director Marc Rosenberg made a *motion* to waive the reading of the November 17, 2021 Meeting Minutes, which was seconded by Director Chris Vigil and passed unanimously.

Director Rosenberg made a *motion* to accept the October Minutes as written. Director Chris Vigil seconded the motion, which passed unanimously.

### **TREASURER'S REPORT:**

#### ***Monthly Financial Reports***

The board reviewed the financial report.

After reviewing the financials for period ending November 30, 2021, Treasurer Marc Rosenberg made a *motion* to approve October checks #14272 - #14290, plus automated payments, credit card expenses, bank fees. Director Chris Vigil seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### ***District Updates – Fire Marshal***

The board reviewed the previously distributed fire marshal report. The summary of services provided under contract for the month of November included activity for one location within the district and the attendance of November Fire District Board meeting.

### ***Chief's Report***

#### **Chief — Mark Forgy**

Chief Forgy reported that the AP Triton report is complete and has been distributed to members. He stated the chiefs agreed to publish it on the websites on Friday with neutral language. Chief Forgy reported that Inter-Canyon Fire had a 12 acre wildland fire on December 5<sup>th</sup> and Indian Hills, Elk Creek, West Metro, and Foothills Fire responded mutual aid and the that the fire appears to have been intentionally set. He stated the Snowpack remains well below normal this time of year with some locations reporting 25% normal and the South Platte basin averaging about 65% of normal. The Chief reported that Evergreen Fire is no longer able to do Airpack testing. Their tech went to another department and our district has resumed using MES for our Airpack service. He then stated that Evergreen Fire Chief is in conversations with Genesee, Highlands Rescue, and Foothills about consolidation and Indian Hills has been invited into the conversation.

Calls for November: 1-Cancelled Enroute, 3-Medicals, 1-Lift assists, 3-MVAs, 1-Good Intent, 1-Wildland Fire. Totaling 10 for November and 149 on the year.

### ***Officers' Reports***

#### **Assistant Chief — Marc Rosenberg**

Director Rosenberg mentioned the Awards Banquet on January 15, 2023 and that invitations have been emailed.

#### ***Fire Captain — Mike Fassula***

Not present.

#### ***EMS Captain — Bob Fager***

Not present.

## **OLD BUSINESS:**

### ***Cooperative Feasibility Study***

Previously covered in the Chief's report. The report will be posted to the fire districts' websites on Friday.

### ***District CWPP Project Timeline Review***

President Kellar reviewed the Ember Alliance timeline for the CWPP development.

### ***Chief Forgy Paramedic Course Attendance***

Chief Forgy will be attending EMTP courses starting January 2023 until June 2023.

## **NEW BUSINESS:**

### ***Resolution to Set 2022 Mill Levy***

After review, Director Marc Rosenberg made the *motion* to adopt the 2021-5 Resolution to Set Mill Levies as written, Director Chris Vigil seconded the *motion*, which passed unanimously.

### ***Resolution to Adopt 2022 Budget***

After review, Director Marc Rosenberg made the *motion* to adopt the 2021-4 Resolution for Adoption of 2022 Budget as written. Director Chris Vigil seconded the *motion*, which passed unanimously.

### ***CY 2022 Election DEO Appointment***

President Kellar reviewed with the board a proposal for DEO services from Community Resource Services of Colorado, LLC (CRS). Director Marc Rosenberg made the *motion* to accept the proposed designation of DEO appointment and election services with CRS; Director Vigil seconded the *motion*, which passed unanimously.

### ***Annual Reviews***

To be discussed further at next board meeting. President Kellar mentioned using Survey Monkey for the Chief's review.

### ***2022 Board Meeting Schedule***

After board review and discussion, Director Vigil made the *motion* to accept the 2022 Board Meeting Schedule. Director Rosenberg seconded the *motion* which passed unanimously.

### **ADJOURNED: 21:02**

Director Rosenberg made the *motion* to adjourn the December 2021 IHFPD Board Meeting and Director Vigil seconded the *motion*, which passed unanimously, and the board meeting adjourned at 21:02.

### **President:**

### **Secretary:**

### **MOTIONS MADE AND PASSED:**

- To waive the reading of the November 2021 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To accept the November 2021 Minutes as presented. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To adopt the 2021-5 Resolution to Set Mill Levies. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To accept proposal for DEO appointment and election services with CRS. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To adopt the 2021-4 Resolution Adoption of 2022 Budget. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To approve the 2022 Board Meeting Schedule. Motion by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.