

# INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.  
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## BOARD MEETING MINUTES

Wednesday, June 24, 2020

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### ATTENDEES (via teleconference):

**Fire Protection District Board Members:** Scott Kellar - President, Marc Rosenberg - Treasurer, Chris Vigil - Secretary, Kelley Lehman, Scott Ryplewski

**Fire Department Members:** Mark Forgy — Chief, Bob Fager — EMS Captain

**Non-Members:** Angel Dee Manning — Recording Secretary, Anita Fritz - Bookkeeper

**Community Members:** Debra Swearington — Canyon Courier

### MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

### INTRODUCTIONS:

Mr. Kellar welcomed everyone and introduced all participants who were dialed in.

### APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes and there were no suggested changes.

### PUBLIC COMMENTS:

There were no public comments.

### PREVIOUS MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the May 27, 2020 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the May 27, 2020 Meeting Minutes with as written. Kelley Lehman seconded the motion, which passed unanimously.

### TREASURER'S REPORT:

#### **Monthly Financial Reports**

Treasurer Marc Rosenberg reviewed the financials with the Board. The board decided it would be good to have a separate COVID subaccount to track PPE expenses and other expenses related to COVID.

After reviewing the financials for period ending May 31, Director Rosenberg made a *motion* to approve May checks #13895 -13915 plus automated payments, credit card expenses, bank fees with board recommended changes. Director Kelley Lehman seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### ***District Updates***

#### ***Chief's Report***

##### **Chief — Mark Forgy**

Chief Forgy notified the board that Mike Fassula has been promoted to Fire Captain. He then discussed the changes to the Fourth of July activities, including the 12 mile parade route supporting social distancing in the community while also serving as a training exercise for the volunteers. Chief Forgy said the volunteers will resume outside training for fire and rescue, however EMS and Business/Operations are still online. He then updated the board on radio maintenance with CrossPoint Communications providing maintenance for all within JCMARS. Chief Forgy then reported to the board and a discussion ensued regarding the water district ceasing hydrant testing and maintenance per the IGA, as the hydrants are old, and testing increases the chance of the hydrants breaking and not being operable. Chief Forgy reported on resealing the parking lot and helipad at estimated \$11K and said he was looking for estimates for residing the building. He gave neighboring department updates and mentioned he is attending integration meetings. He talked about a new CWPP for the district to help prioritize projects for grant funding and then mentioned End of Life airbags grant opportunities with Walmart. The Chief reported the calls for May: 4 Medicals, 2 Good Intentions, 4 MVAs, 2 Park Rescues with 76 total calls to date.

A discussion ensued regarding First Due and IamResponding (IAR) with IAR ending July 18 at \$800 and First Due at \$1,350 for six months. After discussion, Director Marc Rosenberg made the *motion* to change from IAR to First Due. Kelly Lehman seconded the motion, which passed unanimously.

#### ***Officers' Reports***

##### **Assistant Chief — Marc Rosenberg**

Marc Rosenberg reported to the board that the generator on 341 will be looked at by a mechanic next week.

##### ***Fire Captain — Mike Fassula***

Not present.

##### ***EMS Captain — Bob Fager***

EMS Captain, Bob Fager, advised the board that the new ambulance has arrived and will be here until after the Fourth of July, and after tour will be brought back mid-August. He then mentioned that we will have to purchase new tires for it.

## **OLD BUSINESS:**

### ***COVID Disaster Emergency Declaration***

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Mr. Kellar advised that action is needed to lift the declaration. It was decided to leave the declaration in place for another 30 days and revisit at next month's board meeting.

### ***Size Up Software Adoption***

Discussed previously in Chief's report (with Motion).

***Ambulance Replacement Project***

Photos and final report due by June 30 and will need to include all three invoices for reimbursement.

***Wildfire Mitigation Messaging***

Regarding wildfire mitigation messaging with social distancing, a summer Smoke Signals was mailed to the public and it was mentioned possibly setting up a web/skype public forum wildland fire presentation.

***Fourth of July Update***

New parade route discussed previously in Chief's report.

***2020 Strategic Planning Session***

With July 22 and August 26 being the next board meeting dates, it was decided that August 19 will be the first strategic planning session meeting date.

**NEW BUSINESS**

***Drought Situation***

Director Rosenberg stated that the district will use tenders and get water from Evergreen. Chief Forgy mentioned that it depends on what we have and what we need.

***Water Storage Initiative***

Chief Forgy reported on the limited storage capacity with the required storage of 240,000 gallons. It was discussed possibly getting a cistern in upper parts of district, raw water and the use of wells for firefighting/storage of water for fire.

***Parmalee School Addition / Fire Hydrant***

The Chief discussed the Parmalee School addition with the board with concerns to water capacity for large structures, large incidents like wildland fires, water system failures, notifications and remote monitoring, Parmalee School will be required to install sprinklers due to limited water capacity.

***Board Elections - Officers***

Director Marc Rosenberg made the *motion* to leave the Slate of Officers as approved. Director Scott Ryplewski seconded the motion, which passed unanimously.

**Mt. Lindo Lease**

After brief discussion, it was decided to execute and return the Mt. Lindo lease for five years.

**ADJOURNED: 20:47**

Director Marc Rosenberg made the *motion* to adjourn the May board meeting and Director Kelley Lehman seconded the motion, which passed unanimously, and the Board meeting adjourned at 20:47.

**President:**



**Secretary:**



**MOTIONS MADE AND PASSED:**

- To waive the reading of the May 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the May 2020 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To change from IAR to First Due Size Up. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve the Slate of Officers. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.